







**THIS SHEET INTENTIONALLY LEFT BLANK**

**FAMILY AND CHILD SERVICE OF SCHENECTADY, INC.**  
*Employment Application Addendum*

**EMPLOYMENT AVAILABILITY**

Days of the week available:	Hours Available			
_____ Monday	From _____ am	pm	To ___ am	pm
_____ Tuesday	From _____ am	pm	To ___ am	pm
_____ Wednesday	From _____ am	pm	To ___ am	pm
_____ Thursday	From _____ am	pm	To ___ am	pm
_____ Friday	From _____ am	pm	To ___ am	pm
_____ Saturday	From _____ am	pm	To ___ am	pm
_____ Sunday	From _____ am	pm	To ___ am	pm

What is the maximum hours you would like to work each week? \_\_\_\_\_

Please note: You may be offered employment based partly on your availability. Changes to your availability may result in our inability to schedule you with an individual or client.

**DRIVER LICENSES**

Have you ever been denied, or had revoked or suspended, any license, permit, or privilege to operate a motor vehicle?       Yes    No

If you answered YES to the above question, give details.

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List all licenses held in the past three (3) years and indicate those that are current.

State	License Number	Class	Endorsements(s)	Expiration

## VEHICLE ASSIGNMENT AGREEMENT

The undersigned is hereby authorized to drive his/her own vehicle in the course of working for the Agency. This authorization can be rescinded at any time if deemed appropriate by management.

The undersigned agrees to:

- Operate the vehicle in a safe manner.
- Wear a seat belt whenever the vehicle is in motion.
- Be responsible for all traffic and parking violations that occur while driving on Agency business.
- Promptly report all accidents or incidents resulting in injury or damage or violations
- Maintain a valid driver's license.
- Maintain auto insurance
- Provide a copy of his/her Motor Vehicle Record upon request.
- Maintain a current/valid registration for your vehicle.

I have read and agree to the provisions of this Vehicle Assignment Agreement.

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Signature

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Date